



**Nevada Aviation Association
December 8, 2022
1:00 pm**

1. Call to Order and Determination of Quorum
2. President's Report
3. Treasurer's Report
4. Secretary's Membership Report
5. Approval of Minutes of the October 20, 2022
6. Review and Possible Approval of D & O Provided Through USI Insurance Services
7. Review, Discuss and Possible Approval of Proposed NvAA Bylaws Changes
8. Review and Possible Approval of Spring Conference Details
 - a. Open Registration for March 27-28, 2023
 - b. Approve Registration Fees Conference Committee
 - c. Approve Sponsorship Prospectus
 - d. Conference Committee and Agenda Suggestions
9. Next Executive Board Meeting Thursday, January 19, 2023, at 1 p.m.

Adjourn



Treasurer's Report

Nevada Airports Association Balance Sheet

As of September 30, 2022

Cash Basis

	Sep 30, 22	Sep 30, 21	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Heritage Bank 6504	46,916.03	40,630.78	6,285.25	15.47%
Paypal	50.00	0.00	50.00	100.0%
Total Checking/Savings	46,966.03	40,630.78	6,335.25	15.59%
Other Current Assets				
Prepaid Conference Expenses	-50.00	0.00	-50.00	-100.0%
Total Other Current Assets	-50.00	0.00	-50.00	-100.0%
Total Current Assets	46,916.03	40,630.78	6,285.25	15.47%
TOTAL ASSETS	46,916.03	40,630.78	6,285.25	15.47%
LIABILITIES & EQUITY				
Equity				
Opening Bal Equity	16,695.39	16,695.39	0.00	0.0%
Retained Earnings	21,887.87	22,325.76	-437.89	-1.96%
Net Income	8,332.77	1,609.63	6,723.14	417.68%
Total Equity	46,916.03	40,630.78	6,285.25	15.47%
TOTAL LIABILITIES & EQUITY	46,916.03	40,630.78	6,285.25	15.47%



Membership Report

NvAA Membership stands at 85.

Jared	Yoshiki	AOPA	
Beatriz	Marquez	Public Works	Jackpot Airport
Scott	Gordon	Reno-Tahoe Airport Authority	RTS
Daren	Griffin	Reno-Tahoe Airport Authority	RNO, RTS
Bernie	Conaway	Atlantic Aviation	RNO
Alex	Kovacs	RTAA	RNO, RTS
Heather	Mirra	Dassault Aircraft Services	Reno-Tahoe
Ronald	Walter	REMSA/Care Flight	
JON	MAYER		CXP
Perry	Di Loreto	Lear Flight/Challenger Consulting	KRNO
Jennifer	Fonda	Great Basin Aviation	KRNO
Bartolo	Ramos		Battle Mountain Airport
John	Sande	Argentum Partners	KRNO
Christopher	Yarrow	NDOT	Carson City
Michael	Owens	City of Winnemucca	Winnemucca Airport
Karl	Hutter	Click Bond, Inc.	KCXP
Grant	Bishop		
Adam	Tennant	Reno-Tahoe Airport Authority	
Wilde	Brough		
Rod	Dinger	ADK Consulting and Executive Search	
David	Dragoli	Advanced Aviation Reno, Inc	RNO
Calum	Brown	Advanced Aviation Reno, Inc	RNO
Sam	Dragoli	Advanced Aviation Reno, Inc	RNO
Franklin	Monack	Minden-Tahoe Airport	KMEV
Mark	Holloway	WPC	Ely Nevada



Corey	Jenkins	Carson City Airport Authority	Carson City Airport
Jeffery	Page	Lyon County	Silver Springs
Pete	Parker	Pathways to Aviation	
Kyle	Potvin	Applied Pavement Technology, Inc.	
Thomas J.	Hall	Law Offices of Thomas J. Hall	
Corl	Leach	PlaneNV LLC	KHND
Gustavo	Estrada	Town of Jackpot	Hayden Field Airport
Les	Goldsmith	Virtower	
David	Sharp	Honeywell International LLC	
Matthew	McAlevey	City of Boulder City	Boulder City Municipal
Dave	Dietz, AICP		
Claire	Korzekwa	RevJet360	
Phil	Derner	NBAA	
Jarin	Sillitoe	Great Basin Air Worx LLC	1L1 - Lincoln County Airport
Peggy	Quigg	Silver Springs Regional Airport, LLC	Silver Springs Airport
Robert	McDougal		
Brian	Fitzgerald	Eastern Sierra Engineering	
Heath	Hildebrandt	Kimley-Horn and Associates, Inc	
Stephen	Hughey	Kimley-Horn and Associates, Inc	
Pam	Keidel-Adams		
Erin	Sheelan	Kimley-Horn and Associates, Inc	
Burt	Rudder		Alamo Landing Field
Mike	Wilhelm	J-U-B Engineers, Inc.	
Nadine	Crow	Armstrong Consultants, Inc.	
Carmen	Rose	Dibble Engineering	
Ryan	Toner	Dibble Engineering	
Kimberly	Silvester	J-U-B Engineers, Inc.	
Shane	Dyer	J-U-B Engineers, Inc.	



Judi	Krauss	Coffman Associates	
Lee	Underwood	Horrocks Engineers	
Michael	Coster		
Lisa	Gibson		Boulder City Municipal Airport
Robert	Switzer	City of Yerington	Yerington Municipal
Travis	Anderson	City of Mesquite	Mesquite Municipal Airport (67L)
Mitch	Manning	Asphalt Systems, Inc.	
Kenneth	Moen	Armstrong Consultants	
Matt	Quick	Coffman Associates	
James	Harris	Coffman Associates	
Jeff	Fontaine		
Justin	Pietz	Armstrong Consultants, Inc.	
Mike	Dikun	Armstrong Consultants, Inc.	
David	Hartmann	Armstrong Consultants, Inc.	
Chris	Nocks	Armstrong Consultants, Inc.	
Dennis	Corsi	Armstrong Consultants	
James	Foster	City of Elko	Elko Regional Airport
Eric	Hamrey	Mineral County	KHTH
Larry	Rackley	Pershing County	Derby Field
Shawn	Burt	Elko County Town of Jackpot	Hayden Field
Jeffrey	Jorgensen	Embry-Riddle Aeronautical University	
Steve	Tackes		KCXP
Betty	Easley	Mineral County, Nevada	Hawthorne Industrial Airport KHTH
Kurt	Haukohl	Nevada Department of Transportation	Nevada
Darrin	Tuck	Nyc County Public Works	Tonopah
Reza	Karamooz	NVBAA (Nevada Business Aviation Association)	



Linda Mae	Hivert	Sports Aviation Foundation	Minden-Tahoe Airport
Wendy	Rudder	LC Airport Authority	Panaca Airport
Joni	Eastley	Southwest Central Regional Economic Development Authority	
David	Meyer	J-U-B Engineers, Inc.	
Marissa	Adou	City of Boulder City	Boulder City Municipal Airport



Minutes of September 19, 2022, Executive Board Meeting

Item 1. Meeting called to order at 1:00pm. It was determined that a quorum was determined.

Present: Ken Moen, Dave Dietz, Shawn Burt, Larry Rackley, Peggy Quigg, Shane Dyer, Marissa Adou

Absent: Phil Derner, Bob Switzer

Item 2. Minutes from August 19th Board meeting approved. Motion by Dave Dietz, second by Shawn Burt. Motion carried.

Item 3. Treasurer Shane Dyer present financial statements.

Item 4. Motion to approve electronic election and ballot accepted. Motion to approve by Dave Dietz. Second by Larry Rackley. Motion carried unanimously by the Board.

Item 5. Discussed NvAA Fall Virtual General Meeting September 22, 2022, at 1 pm. Reviewed suggested By Law Changes.

Item 6. Discuss revising membership fees based on similar statewide organizations. Proposal forthcoming at the general meeting.

Item 9. Next Executive Board meeting scheduled for October 20, 2022, at 1:00pm.

Meeting adjourned.



2022-2023 NvAA Directors Position	Candidate	Term Will Expire
President	Ken Moen, Armstrong Consultants	Term Expires Fall 2023
Past-President	Marisa Adou, Boulder City	Term Expires Fall 2023
President-Elect	Shawn Burt, Jackpot	Term Expires Fall 2023
Vice President	Peggy Quigg, Silver Springs	Term Expires Fall 2023
Secretary	Betty Marquez, Jackpot	2024
Treasurer	Alex Kovacs, RTAA	2024
Associate Director	Larry Rackley, Lovelock, NV	2024
Associate Director	Robert Switzer, Yerington, NV	2024
Corporate Director	David Dietz, Armstrong Consultants Phil Derner, NBAA	2024



Proposes By-Law Changes

4.0 MEMBERSHIP

Membership in the Association shall be open to all persons, either individual or corporate, who desire to be a part of the advancement and continued improvement of aviation and airports in the State of Nevada. Each Member shall fit a category of Membership: Regular, Corporate, or Associate. All Members shall be issued such certificates of Membership and/or the Board of Directors may prescribe Membership cards.

4.3 Airport Membership - One membership includes up to four members employed by an airport sponsor. Additional members can be added for \$100 each.

6.0 PAYMENT OF DUES

Annual dues shall be **\$100.00** per Regular Member, **\$500.00** for Airport or Corporate Member, **\$100.00** per Associate Member organization ~~and \$200.00 per Corporate Member organization unless changed by a simple majority of the Membership.~~ Regular ~~Group~~, Associate, Airport, and Corporate Membership dues allow more than one representative from the Airport, Corporate or Associate Member company to attend the annual conference at Regular Member rates. Dues shall be based on a calendar year and shall ~~not~~ be pro-rated and are due January 1st. ~~and Dues are~~ payable within thirty (30) days of the due date.

7.0 BOARD OF DIRECTORS

7.1 Selection, Term of Office and Responsibilities

The administration of the Association shall be vested in a Board of Directors consisting of eleven (11) Members: Past President, President, President-Elect, First Vice-President, Treasurer, two (2) Associate Directors, and two (2) Corporate Directors. All positions shall be held for two (2) years. The outgoing President shall fill the Past President position. The President-Elect and First Vice-President ~~Vice President~~ shall be elected in alternating (odd) years starting in 2005. All other positions shall be elected in even years.

7.3 Elections

The Board of Directors shall be elected at the spring conference or at a special meeting. A Nominating Committee of not less than three (3) Members, one from each category, shall be appointed by the President ~~ninethirty~~ (30) days prior to the election. Reasonable effort will be made by the Nominating Committee in selecting candidates for the Board of Directors and Officers in order to provide a Board, as finally elected, that offers a range of representation as to geography, size and type of airport. Any



Member may make nominations other than those recommended by the Committee either from the floor or by filing the name of the nominee with the Secretary. Election shall be by written ballot or email ballot with space provided for additional nominations from the floor, for each position. A majority of the votes cast shall be required to win an election.

7.4 Powers of the Board of Directors

The Board of Directors may remove any Officer or Director by simple majority whenever, in the judgment of the board, the business interest of the Association will be served thereby. The Board shall direct the President to appoint special committees for various purposes. Any board member absent for three meetings in a calendar year shall be considered inactive and removed from the Board. The Board shall appoint a member in good standing to fulfill the remaining term until the next regularly scheduled election.

8.2 First Vice President-Elect

The First Vice President-~~Elect~~ shall have such powers and perform such duties as may be delegated to him/her by the Board of Directors. In the absence of the President, or at the direction of the Board of Directors, the First Vice President-~~Elect~~ shall perform the duties and exercise the powers of the President. The First President-~~Elect~~ automatically advances to the position of President at the expiration of the President's term.

8.3 FirstSecond-Vice-President

The-~~First~~ Second Vice-President shall have such powers and perform such duties as may be delegated to him/her by the Board of Directors. In the absence of the President and First Vice President-~~Elect~~, or at the direction of the Board of Directors, the FirstSecond Vice-President shall perform the duties and exercise the powers of the President. The FirstSecond Vice-President shall be responsible for organizing conferences and education for the Association. The Second Vice President shall succeed the First President, who shall succeed the President for the purposes of continuity as the election schedule dictates.

8.4 Secretary

The Secretary, or the Secretary's designee, shall keep the minutes of the meetings and proceedings of the Board of Directors and Regular Membership meetings. The Secretary shall maintain a NvAA Policies and Procedures Manual for the purpose of identifying day-to-day operational procedures of the NvAA. This manual may be updated time-to-time as determined by the Board. The Secretary, or the Secretary's designee, shall be responsible for giving all notices for the Association when directed by the President and shall maintain a list of all Regular, Associate, Airport, and Corporate Members. The



Secretary shall attest the signature of the President or First or Second Vice President-Elects as appropriate to all contracts authorized by the Board of Directors.

9.0 MEETINGS

9.1 General Membership Meetings

The Board of Directors shall determine the frequency of the meetings except that a minimum of two (2) General Membership meetings shall be held annually: one (1) in the spring and one (1) in the fall. These meetings may be held virtually at the discretion of the Board of Directors. The President and one (1) other officer may call a Special meeting of the Members of the Association. The President of the Association shall issue by the Secretary or, in his/her absence, any notice of a Special meeting.

9.4 Notice of Meetings

Written notice of any Regular or Special meetings of the Board of Directors or General Membership shall be given not less than ten (10) days prior to the meeting. Such written notice shall be posted on the NvAA website as a minimum or delivered personally, by electronic mail, or by mail to each Officer or Member at the address s/he has registered with the Secretary.

10.0 ELECTRONIC MEETINGS **(Let's review)**