

NEVADA DEPARTMENT OF TRANSPORTATION

VENDOR BULLETIN

April 27, 2020

The Nevada Department of Transportation (Department) is soliciting proposals for qualified Service Providers.

During open procurements (release of the Request for Proposals (RFP) through Notice of Award), contact with Department personnel, other than Agreement Services, regarding these services is expressly prohibited. Agreement Services can be reached at agreeservices@dot.nv.gov.

Proposals will first be reviewed to determine if minimum qualification requirements are met. Any proposals submitted that do not meet the minimum qualification requirements, as outlined in the RFP, will not be considered for award. The Department reserves the right to reject any or all proposals received prior to contract award.

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PROCUREMENTS ADVERTISED FOR PROPOSALS

RFP 082-20-802 – [Nevada Airport and Heliport System Plan](#)

DBE GOAL: 0%

DESCRIPTION OF WORK: The Department is seeking to hire one firm to update the [Nevada Airport and Heliport System Plan last published in 2004](#). The study is a state system plan update of Nevada's 2004 plan and will provide an inventory and assessment analysis of all airports and heliports throughout the state by assessing their regional value at the local, regional, and state levels; assessing economic impact and asset value estimates; assessing each location's facility needs; and utilizing the analysis to maintain the overall current and future statewide aviation system, through solid planning principles.

The SERVICE PROVIDER must provide at least one lead project manager or lead planner that is at least ONE of the following:

- a. a member of the American Planning Association's Professional Institute
- b. accredited as an American Institute of Certified Planners (AICP)
- c. has been awarded the Airports Council International (ACI) International Airport Professional (IAP) designation
- d. holds the American Association of Airport Executives (AAAE) designation as an as an Accredited Airport Executive (AAE)

The SERVICE PROVIDER's proposed project manager or lead planner must also hold a valid pilot's license with fixed wing or rotorcraft rating, have experience in the United States in the past ten years, and have operational experience in non-commercial, general aviation, or corporate aviation. Each key team member must have a minimum of three years of recent relevant experience working on aviation transportation projects. This experience must be demonstrated through recent experience in producing and publishing a statewide, Regional Aviation System Plan or Strategic Master Plan under the FAA System Planning Process using the FAA System Planning Process in accordance with FAA AC 150/5070-7. In addition, the SERVICE PROVIDER must demonstrate understanding and familiarity with recent changes to the State System Planning Process, including coordination with the FAA, use of checklists and worksheets, reporting airport development projects, and integration with the National Plan of Integrated Airport Systems (NPIAS) as well as an understanding of, and experience with, conducting public meetings under Open Meetings Law.

Please refer to the RFP for the complete qualification requirements, project information, and scope of services, as well as Proposal requirements.

PROPOSAL DUE DATE: May 26, 2020, 11:00 a.m. PT